## **ROLE PROFILE**

| Fish and Chips Team Member   |  |  |
|--|--|--|
| Reporting to:   Fish and Chips Team Manager  |  |  |
| Role purpose:<br>To provide a friendly, efficient take away food service to owners, holidaymakers and locals   |  |  |
| Responsibilities   |  |  |
| <ul> <li>Role model the company values and behaviours at all times: Hospitality, Passion,<br/>Trustworthiness, Excellence, Stewardship, Kindness</li> <li>Greet owners, holidaymakers and locals warmly on arrival</li> <li>Take orders in a timely manner and make recommendations that meet the needs of the customer</li> <li>Demonstrate excellent knowledge of the products</li> <li>Look for opportunities for incremental sales (upselling)</li> <li>Ensure all public areas are clean and safe</li> <li>Work as part of a team to create seamless service</li> <li>Checks for allergies and advises on suitable products</li> <li>Resolve any complaints in a polite, empathetic and calm manner, ensuring owners and holidaymakers are delighted at the outcome</li> <li>Contributing as a team member to the production of all fish &amp; chip shop products.</li> <li>Assisting with kitchen preparation and cleaning duties.</li> <li>Cooking F&amp;C shop products (when trained to do so)</li> </ul> |  |  |
| Progression in role:   | Training for role  |  |
| <ul> <li>Entry</li> <li>Good spoken and written English</li> <li>Personable</li> <li>Strong interpersonal skills</li> <li>Customer service experience</li> <li>Able to work weekends and unsociable hours</li> <li>Computer literate</li> </ul>  | Company orientation and induction<br>General health and safety<br>Fire safety<br>Food hygiene level 2<br>Food allergens<br>GDPR<br>Sample all items on take away menu<br>Selected S.E.T. modules |  |
| Competent – three months   |  |  |
| <ul> <li>Takes orders and sees full service through</li> <li>Works well with the team</li> <li>Has extensive knowledge of the park and its services</li> <li>Presents a positive and friendly welcome to owners, holidaymakers and locals at all times</li> <li>Takes full ownership and works with guests to resolve complaints without resorting to involving manager most of the time</li> </ul>  | Selected S.E.T. modules<br>Diversity and Inclusion   |  |

| <ul> <li>Organised and calm during busy service times</li> <li>Demonstrates effective, friendly queue management</li> </ul>                        |                         |
|--|-------------------------|
| Advancing  |                         |
| <ul> <li>Opens and closes F &amp; C shop and hold key as<br/>required by F &amp; C Manager</li> </ul>  | Selected S.E.T. modules |
| Excellence   |                         |
| <ul> <li>Actively trains and coaches new team members</li> <li>Suggests practical improvements to workings or<br/>department or service</li> </ul> |                         |
| Key measures   |                         |
| Holidaymaker survey: accommodation/ service/ holiday<br>overall/ NPS<br>Owner survey<br>Food and beverage sales<br>Complaint ratio                 |                         |